

**XVIII. APPOINTMENTS REQUIRED OF MONTHLY MEETINGS,
QUARTERLY MEETINGS and YEARLY MEETING**

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Friends United Meeting (FUM) (see also XVII)

XVIII. APPOINTMENTS REQUIRED OF MONTHLY MEETINGS, QUARTERLY MEETINGS, AND YEARLY MEETING

A. Appointments of Monthly Meetings

Terms of office and procedures for appointments are different in the various Monthly Meetings; however, FAITH AND PRACTICE gives these guidelines:

“All officers of the Monthly Meeting shall be appointed annually, unless otherwise stated. All appointees hold their positions until their successors are appointed. Where numbers permit, committee members may be appointed to a two-year or a three-year cycle, giving special attention to rotation in office. Rotation in office is recommended as contributing to the training of new workers and the spreading of responsibility among the membership.” FAITH AND PRACTICE, p. 44.

1. Positions

a. Required Positions

- Presiding Clerk
- Assistant Presiding Clerk
- Recording Clerk
- Assistant Recording Clerk
- Treasurer
- Assistant Treasurer
- Trustees

b. Required Appointments

- Meeting on Ministry and Counsel
- Nominating Committee - term 3 years
- Finance Committee
- Auditing Committee

c. Additional Suggested Committees

- | | |
|---------------------|------------------------------|
| Missions | Social Issues and Ministries |
| Christian Education | Music |
| Young Friends | |
| Peace | |
| Stewardship | House and Grounds |
| Evangelism | Cemetery |
| Literature | Hospitality |

2. Representatives from Local Monthly Meetings

a. Appointments to Quarterly Meeting Business Sessions

- | | |
|---------------------|--|
| Name of Appointment | Quarterly Meeting Representative |
| Appointed by | Monthly Meeting Action |
| Number Appointed | 2 or more |
| Term | 1 Quarterly Meeting Session |
| Time of Appointment | Monthly Meeting prior to Quarterly Meeting Session |

b. Appointments to Yearly Meeting Sessions

- | | |
|------------------------|--|
| 1. Name of Appointment | Annual Assembly Representative |
| Appointed by | Monthly Meeting Action |
| Number appointed | One or more |
| Term | Each Monthly Meeting will have at least one representative |
| Time of Appointment | All sessions of current Annual Assembly
June Monthly Meeting Session |
| | |
| 2. Name of Appointment | Representative Body Member |
| Appointed by | Monthly Meeting action |
| Number appointed | One member, preferably the clerk |
| Term | 2 years |
| Time of Appointment | June monthly meeting of even numbered years or when appropriate to fill unexpired terms of service |
| Take Office | Beginning of calendar year after Annual Assembly
Interim appointments at next Representative Body Meeting |

B. Appointments Required of Monthly Meeting Ministry and Counsel to Quarterly Meeting Ministry and Counsel

- | | |
|---------------------|--|
| Name of Appointment | Quarterly Meeting Representative |
| Appointed by | Ministry and Counsel of Monthly Meeting |
| Number Appointed | Not Specified |
| Term | One Quarterly Meeting Ministry and Counsel Session |

C. Appointments Required of Quarterly Meeting

1. Positions in Quarterly Meeting
 - a. Required Positions
 - Presiding Clerk
 - Assistant Presiding Clerk
 - Recording Clerk
 - Assistant Recording Clerk
 - Treasurer
 - Assistant Treasurer
 - Others as needed
 - b. Required Committee
 - Nominating Committee

2. Appointments to Yearly Meeting Committees

- | | |
|---------------------|--|
| Name of Appointment | Quarterly Meeting Member of Yearly Meeting Committee |
| Appointed by | Nominating Committee of Quarterly Meeting |
| Number Appointed | Two per Quarterly Meeting for each committee |
| Term | 1-3 years |

Yearly Meeting Committees that need Appointed Representatives from the Quarterly Meeting

Christian Education
Committee on Clerks
Outreach Commission
Missions
Nominating
Finance
Young Friends Activities
Young Adult
Literature
Program

D. Appointments Required of Quarterly Meeting on Ministry and Counsel

Representatives to Yearly Meeting Ministry and Counsel Sessions

Number Appointed	No required number, at least one
Task for one Appointee	Serve on Ministry and Counsel Nominating Committee

E. Appointments Required of Yearly Meeting Outside of North Carolina Yearly Meeting

Friends United Meeting (see XVII)

